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Reference:	Kingston Arts Precinct (KAP) Project
Meeting Name:	KAP – Icon Water SDA Feedback Discussion
Client:	Australian Capital Territory (ACT) Government - Suburban Land Agency (SLA)
Meeting date / time:	Tuesday 3 Jun 2025 – 1500
Meeting location:	Microsoft teams

Attendees

Name	Initials	Organisation	Role	Email
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]
[redacted]	[redacted]	[redacted]	[redacted]	[redacted]
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Item	Description	Action	Date
1.0	**Welcome and Introduction**		
1.1	• [redacted] facilitated an introduction of all attendees and introduced the project, noting that we are in the process of submitting the SDA. o Further noting that we will engage again with Icon during the DA. • [redacted] shared the pack and introduced the SDA comments as the key topics for the meeting. Noting that the SDA is targeted towards new boundaries and the services that facilitate these boundaries. o Further noting sensitivity due to heritage and the need to retain the embankment.	Note	
2.0	**Water**		
2.1	• [redacted] introduced the drawings and noted the following: o The Territory Asset (TA) will be developed. o Initial correspondence with Icon was in August 2024 and feedback was provided in November 2024. o The options for the water services and the constraints attached to each option. ▪ [redacted] noted that the existing water assets can be removed from within each block by adding a tie and water meter at the boundary. Further noting this will remove the requirement for easements within the TA as private assets don't need easements. - Further noting that for the SDA a note stating that this is the location of the new tie can be added and that the existing water main will be removed. Size of the tie can be determined later. - [redacted] queried if the project could cap them and then reuse them later? - [redacted] noted that its dependent on the number of leases as they need new ties and meters per lease. • [redacted] noted that after seeing the design Icon is happy with the 150 and that it will be able to provide a new tie. The new tie and water meter will be within 1m of the new block boundary. Downstream will be an internal asset and can be designed to meet Aus standards not Icon. This removes the requirement for the loop main. • [redacted] queried if the 4th Block (station) already has a tie and meter? o [redacted] confirmed yes to both. Further noting that when the project subdivides that it ensures the tie is on the right side of the divide.	Note	
3.0	**Sewer**		
3.1	• [redacted] queried if the same conditions apply for the sewer mains as the water mains? o [redacted] confirmed that is correct. Further noting that the sewer main needs to be upgraded along East Lake Parade to 225. The tie will be 600mm inside the block and will need to be at the lowest point of the block. ▪ [redacted] queried what easement is required? ▪ [redacted] noted 2.5m further noting there is no easement for internal drainage. • [redacted] noted that they will need to work through the gradients as there will only be one tie. o [redacted] noted there could be an opportunity for another tie if the gradients don't work and it can be proven. o [redacted] noted that they will work through how it goes back to the tie. • [redacted] queried how the water/sewer services will run?	Note	

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	○ [redacted] noted that there is a bit of work to understand where the sewerage pathway will run but they will try to keep them together.		
	• [redacted] queried if there is a tie there already they could use.		
	○ [redacted] noted they will work through this.		
	• [redacted] noted that trees need to be outside the structural root zone.		
	○ All other assets need to follow the standards.		
	• [redacted] noted that each block needs a tie but the tie can be 25cm until the design is further developed.		
	• [redacted] queried if icon need a plan set.		
	○ [redacted] noted yes they need to know what's approved in principle.		
	• [redacted] queried if they need a separate approval for trade waste?		
	○ [redacted] confirmed that yes they would.		
	• [redacted] queried if there will be a pump main?		
	○ [redacted] noted they will need to work through the gradients.		
	• [redacted] noted that they should have areas for the fire services tanks.		
	○ [redacted] queried how we would go about getting the pressure and flow.		
	○ [redacted] noted that they can send an email to an email address with location and what they need.		
	○ [redacted] queried if it's still 50L/s to the inflow of the tank?		
	○ [redacted] noted that there is nothing in the standard for the tank requirement.		
	○ [redacted] confirmed they can follow a similar approach as they have done before.		
4.0	**SDA feedback**		
	• [redacted] discussed the Icon feedback comments		
	○ [redacted] had no comments 2, 4, 5, 12.		
	○ [redacted] noted that comment 3 can be removed.		
	○ Comment 6: [redacted] - Minimum grate for the tie is 2%.		
	○ Comment 7: [redacted] - Easement will be shown over the assets that will be kept. [redacted] - check other services.		
	○ Comment 8/9: [redacted] - done in detailed design.		
	○ Comment 10: [redacted] - Icon water assets will need this if new trees are being added. Need to see it now.		
	▪ Sectional - Worst case scenario and 2 or 3 in between.		
	○ Comment 11: [redacted] - May need to be updated as design progresses.		
	○ Comment 13: Same as 10. Can be discussed further with Icon once known.		
	• [redacted] queried what Icons exp with accepting boards services		
	○ [redacted] noted that it takes double the time. Further noting that additional investigations are required.		
	• [redacted] noted that Icon are happy to talk through the hydraulics if required.		
5.0	**Action Items**		
1	[redacted] to update SDA plans with feedback provided.	NH	10-Jun-25
	○ Post meeting note: SDA plans updated.		

Meeting concluded at 3:00pm. Minutes taken by Connor Carey.