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Reference:	Kingston Arts Precinct (KAP) Project
Meeting Name:	KAP – TCCS SDA Feedback Meeting
Client:	Australian Capital Territory (ACT) Government - Suburban Land Agency (SLA)
Meeting date / time:	Tuesday, 27 May 2025 – 3.00pm
Meeting location:	Online (Microsoft Teams)

Attendees

[illegible]

Apologies

Name	Initials	Organisation	Role	Email

Item	Description	Action	Date
1.0	Welcome and Introduction		
1.1	Facilitated an introduction of all attendees stating that we are in the process of submitting the SDA.		
2.0	Trees		

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Item	Description	Action	Date
	- Precinct-Wide █ noted that the project team propose to overlay services on the landscape plan to acknowledge the offsets will be placed onto this plan to assess any clashes between services and trees both existing and proposed. - No pruning of existing trees planned in upcoming works. - Eastlake Parade South - The breakup and spacing out of trees along Eastlake parade south could be more beneficial to allow circulation and have a tree verge and suitable path width. - Project looking at using Structural Soil for tree pits. █ noted surface clearances or setbacks is a concern – it is not meeting the standards for pedestrians or car clearances. Super advance tree sock could help. Also concerned about lifting of pavement. Happy to have offline discussion on this. █ agrees a further discussion would be beneficial as project team wants to now of TCCS's concerns and to design a balance of access within the 3.75m space on the verge. █ noted there could be some larger spacing between the trees so there is only a smaller reduced pavement section for pedestrians and permeable paving could aid circulation. █ noted permeability into the trees is needed. Queried if there is a possibility to borrow 500mm of onblock space? Also noted tree pits need to be accommodating passive irrigation and subsoils drainage. █ noted structural soil depth of 900mm. █ noted to consider curb inlets or capture water beyond permeable pavement as structural soil can dry out between rain events. Additionally if there are constraint areas then reducing tree numbers could be reduced locally. A section will be required showing all details but can be provided in main works DA. - Eastlake Parade North - There is a 1.5m existing footpath hard up to on street carparking with existing trees and services. Existing trees are constrained and risk of trees being compromised with construction activities and locality of buildings. Trees have been listed for removal on documentation with a proposal for recrafting the species and layout of the verge so we push the path towards the boundary to carry across what the design is doing in other areas and ensure longevity of the trees. - Flagging that the project doesn't want the SDA rejected based on the proposal of tree removal this item will be removed from the SDA to the existing trees will remain in place for the application and it can be revisited for the main works DA. █ noted the decisions that Urban Treescape can make is limited. There needs to be strong justification on large benefits on public amenity and services and civil justification for removal of trees. It would be worth bringing the planning authority into this discussion as the trees are currently providing a lot of benefit.		
2.1			
3.0 Traffic			
3.1	█ noted Census data should still be referred to the 2022 Household Travel Survey as it is more detailed and project team need to compare travel patterns using this at least. █ noted that traffic impact assessment should still be considered before detailed		

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	design. TCCS to have an internal discussion noting detail will be looked at in the next DA.		
	■ queried when is the subdivision phase and when are the offsite works proposed as a complete set. ■ noted the key point is to divide up the blocks and show indicatively what can occur in each block but each block will stretch to back of kerb. Main thing for servicing is do these blocks and current active services provide sufficient amount to work so we are looking at the broader precinct level for consideration. ■ requested more detail be provided on what services are being included. ■ noted there are diagrams within the planning report. ■ noted services could be tackled in the individual DA's of the blocks. It is a DA for creating subdivision of blocks and works impacted including civil, post subdivision there will be a point where each development will come in and address the concerns. ■ noted the division of blocks is unclear. ■ noted this can be demonstrated in the documentation further. ■ noted upgrades to Wentworth and Eastlake intersection are not captured under the development but an item to be recognised for potential future upgrade for the broader area. ■ to take on notice and can forward it onto the roads team internally and come back to us. ■ noted Active travel design is progressing and is an item for Main Works DA. ■ noted it is appropriate for this level but more detail is to be explored and will seek clarify offline internally for the Main Works. ■ noted the driveway split along Eastlake Parade is designed to ACT standards and these are future Developers works. ■ noted that ■ to indicate which standard is being applied and that will be sufficient and the active travel can cross reference. ■ queried the relocation of existing carparking impact query raised by TCCS in response to the draft SDA pack. ■ noted that the project team have gone through a detailed assessment which is provided in the documents and it is unclear from the comment what additional information is being requested. ■ will review internally. ■ noted the bus stop is conceptually accepted and doesn't look to sever from what was reviewed. Request to provide further detail at a later stage when required. ■ noted for waste that the SDA set includes access for a 12.5m vehicle within the site and queried if this can be developed as the design progressed. ■ confirmed this can progress through design and to ensure waste trucks can move comfortably through the site. ■ noted the SIDRA files will be issued. ■ noted the crash data is updated to the most recent data. ■ accepted and comment can be closed out.		
4.0 Action Items			
1	■ to issue response table presented in meeting to TCCS	■	■
2	TCCS to review response table comments	TCCS	■
3	■ to issue SIDRA files	■	■

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Meeting concluded at 04:12pm. Minutes taken by Rebekah Guerin.